

**SPEEA**

**COUNCIL REPRESENTATIVE**

**ELECTION INFORMATION**

**& PETITION**

**2017 - 2019 COUNCIL TERM**

**NORTHWEST AND MIDWEST REGIONS**

*Please read all instructions contained in this booklet. If you have questions please contact:*

*Terry Hall*

*206-674-7360*

*terryh@speea.org*

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## Council Rep Election Timeline Information

January (Odd years)	Tellers perform redistricting (delineation).
February	Petitions, instructions and delineation are available at SPEEA offices and online at <a href="http://www.speea.org">www.speea.org</a> .
March 29 <i>**Last Wednesday in March</i>	<b>Petition and Statement Due Date - 5pm</b> in petitioner's region. <u>No exceptions.</u>
	<b><u>Petitions</u></b> accepted by SPEEA Staff. They must be delivered to a SPEEA union hall <b>signed</b> by 15 or more regular members of the candidate's district <b>and by the candidate.</b> <ul style="list-style-type: none"> <li>• Tellers validate petitions; determine order of names on ballot, if required.</li> <li>• Tellers validate required maximum length of candidate statements.</li> </ul>
	<b>Ballot Preparation</b>
March 30 – April 12	Ballot packages prepared. This includes printing of ballots, candidate's statements and stuffing the envelopes.
	<b>Ballot Due Dates</b>
April 12 <i>**2nd Wednesday of April</i>	Ballots mailed.
April 18	Tellers pick up undeliverable ballots from post office, verify addresses and re-mail ballots.
April 26 <i>**4th Wednesday of April (Noon)</i>	Ballots Due at the post office. Tellers count Council Rep Election ballots in Northwest and Midwest regions. Ballots will be picked up at the post office at 12:30pm local time.
May 11, 2017 <i>*2nd Thursday of May</i>	New Council is seated at the first meeting of the new term.

\* *SPEEA Constitution 5.3*

\*\* *NW & MW By Laws 5.3*

- **If you have questions:**

Staff Contact NW Region..... Terry Hall .....(206) 674-7360  
Staff Contact MW Region ..... Vicki McKenna .....(316) 682-0262  
Northwest Teller Chair ..... Steve Karich .....(425) 965-2303  
Midwest Teller Chair ..... RG Reser.....(316) 523-6362

- **Eligibility Requirements**

**Qualifications:** Nominee must have been a **regular SPEEA member** in good standing for **the preceding 12 month period**. Verify that your work location information is up to date. Eligible candidates must reside in the district when petitioning. The Tellers committee will verify your work location information in our database.

- **Petition**

Use only the **2017-2019** council petition. Fill out the petition completely and sign. Include the district name, your work location and contact information so we may contact you if we have questions about your petition. Petitions must be signed by at least 15 members in good standing in your district. The Tellers recommend getting more than the required 15 signatures to be sure your petition is valid. Petitions are often signed by represented employees that are not members in good standing.

**Petitions Due March 29, No Exceptions** ALL petitions (signed at the bottom) must be in the Tellers' hands no later than 5:00 p.m. in the petitioner's region. If the petition is faxed verify receipt with the local office, Terry Hall or Vicki McKenna.

**Responsibility for assuring an accurately completed petition lies with the candidate.**

- **Candidate Statements**

Statements are due at the SPEEA hall no later than 5pm, March 29. **NO EXCEPTIONS**. If more petitions are received for a district than seats are available a vote by mail ballot will be sent to the members of the district to vote.

Email statements in a Word document by the petition deadline to the SPEEA hall in your region.

**Proofing the statement for spelling and grammar accuracy is the responsibility of the candidate.**

The candidate statement:

- Included in the ballot package
- Has a 150 word limit (will be cut off if over 150 words)
- Email to [Terryh@speea.org](mailto:Terryh@speea.org) in the NW; [Vicki McKenna](mailto:Vicki McKenna), [Vickim@speea.org](mailto:Vickim@speea.org) in the MW

Regardless of length, every word will be counted. Hyphenated words will be counted as one word. In addition to the 150 word statement, If you are close to the limit, don't depend on your computer to give an accurate count. Please include your name and district on your statement as an identifier. This will not be included in the statement word count.

- **Terms of Office**

(SPEEA Constitution 5.3.1) Council Rep terms are 2 years (May to April). The first meeting is the 2nd Thursday of May in odd years. The 2017 council term begins May 11. See the section titled General Information on page 6 of this document for more information about council meetings.

- **Staff Responsibility**

Staff is authorized to collect Nominating petitions up until 5:00 p.m., on the **last Wednesday in March**. Please turn in petitions to Terry Hall in the NW region or Vicki McKenna in the MW region.

**Responsibility for assuring an accurately completed petition lies with the candidate.**

- **Observers Rights**

All candidates have the right to have observers present when the ballot envelopes are stuffed, labeled and mailed, during any visits to the post office to pick up and re-mail undeliverable ballot packages and during the counting of the ballots. This schedule will be sent to candidates prior to the events.

- **Campaigning on Company Time**

Federal law prohibits candidates for union office from utilizing union or company resources in the conduct of their election campaigns. This means it is inappropriate to campaign on company time and use employer resources such as paper, copy machines or the mail system. Additionally, the Company email system is considered an employer resource and should not be utilized for campaign purposes.

The prohibition against using employer resources, such as the email system, to promote candidates for union office applies to all situations where resources are used to promote a candidate(s) regardless of whether the party using the employer resource is running for union office.

\*Use of union bulletin boards for campaigning is prohibited.

- **Mailing Information**

Candidates are eligible to conduct a mailing at their own expense using a bonded mailing house. Address lists are not provided to candidates for mailings. Pricing below is based on a mailing to areas of less than 1000 members.

Cost for Area Rep Mailings:

Blank Envelopes - (Plain White #10)	\$95.00 Qty 500/\$130 Qty 1000
Postage (under 1 ounce)	\$ current rate at time of mailing
Printing: Black and White	\$ .10 per copy, plus \$25.00 setup fee
Printing: Color	\$ .39 per copy (one-sided), .49 (two-sided) plus \$25.00 setup fee
Folding	\$10.00 per 1000, plus \$25.00 setup fee
Mail prep: (Address, insert, mailing)	\$230.00 up to 1000

File may be emailed.

The following statement must appear on all candidates' mailings: **"NOT FINANCED BY SPEEA FUNDS"**

- **Delineation Information**

Use the delineation on page 6 to identify your district by looking up your building. Each district has the number of council seats allocated for the population of the district. Prof districts are identified by the odd numbers and Tech districts are even numbered. Districts ending in '0' are combined Prof/Tech and can be filled by either a Prof or a Tech. In Wichita, the WTPU districts are even numbered.

- **Training Requirements**

- The SPEEA Constitution, Section 2.3.3 Training and SPEEA, NW, and MW Policy, Section VI, Union Representatives explain the requirements and responsibilities for holding office.

- Requirements include:

**New Council Rep Basic Training** - (a full day of training paid by SPEEA, date TBD at the SPEEA Hall).

**Grievance Handling** - New council reps will receive Grievance Handling as part of basic training but all are welcome to attend the sessions offered in the evenings at the SPEEA halls. Tukwila, Everett, and Wichita. (Dates to be determined). Council Reps are required to take a refresher course in grievance handling annually.

**Leadership Conference** - This is all day training. Speakers and workshops designed to enhance leadership skills. The leadership conference is held in June with the annual conference.

- **In addition to the above, all Council and Executive Board members are required to complete one additional training course each year. Classes are advertised in the SPEEA publications as they become available.**

- For more information contact Terry Hall at 206-674-7360 or email: [terryh@speea.org](mailto:terryh@speea.org)

**2017/2019 SPEEA Council District Delineation**  
**ODD-numbered Districts are for the Engineering Unit**  
**EVEN-numbered Districts are for the Technical Unit or WTPU (Wichita)**  
**Numbers ending in "0" represent COMBINED Engineer/Tech Districts**  
**One seat per district unless indicated**

### Auburn

A-10 17-04, 17-06, 17-10, 17-12, 17-45 = both units **[2 POSITIONS]**  
A-20 17-08, 17-62, 17-66, 17-68, 47-02 = both units  
A-30 17-07, 17-70 = both units  
A-40 24-40, 24-50, 24-60 (FREDERICKSON) = both units

### Bellevue

B-10 33-Series; 7-14; 7-341 (Bellevue); 7-239 and 7-240 = both units **[2 POSITIONS]**

### Bothell

B-20 7-253, 7-254, 7-255, 7-256, 7-257, 7-830

### Developmental Center

D-1 9-90, 9-96, 9-98, 9-99, 9-120 <b>[2 POSITIONS]</b>	D-2 9-90, 9-96, 9-98, 9-99, 9-120, 22-01
D-3 11-14 (CUST SERVICE CNTR)	D-4 11-14 (CUST SERVICE CNTR)
D-5 9-101, 9-110, 13-01, 13-03	D-6 9-101, 9-110, 9-140, 13-01, 13-03
D-10 9-08, 9-51, 9-53, 9-77 <b>[2 POSITIONS]</b>	

### Everett

E-1 40-81	E-2 40-81, 40-82
E-3 40-82 <b>[2 POSITIONS]</b>	E-6 40-87
E-11 40-87, floors 1 & 2 <b>[3 POSITIONS]</b>	E-8 40-88, 47-173
E-13 40-87, floors 3 & 4	E-12 40-86
E-15 40-88, floors 1 & 2 <b>[3 POSITIONS]</b>	E-14 40-21, 40-22
E-17 40-88, floors 3 & 4, 47-173 <b>[3 POSITIONS]</b>	E-18 40-30, 40-31, 40-53, 40-54
E-21 40-21, 40-22, 40-53	E-22 45-80, 45-801, 45-802 <b>[2 POSITIONS]</b>
E-23 40-23, 40-24, 40-25, 40-26 <b>[2 POSITIONS]</b>	E-24 40-23, 40-24
E-25 40-30, 40-54	E-26 40-25, 40-26
E-27 40-27, 40-33, 40-34, 40-35, 40-36, 40-37	E-28 7-20, 41-02
E-29 45-80, 45-802 <b>[6 POSITIONS]</b>	E-32 40-27, 40-32, 40-33, 40-34, 40-35, 40-36, 40-37 <b>[2 POSITIONS]</b>
E-31 7-20, 41-02 <b>[3 POSITIONS]</b>	
E-33 45-801 <b>[2 POSITIONS]</b>	
E-35 40-86 <b>[2 POSITIONS]</b>	
E-37 40-31, 40-32	
E-10 40-56, 40-58 = both units <b>[3 POSITIONS]</b>	
E-30 45-03, 45-04, 45-06, 45-07, 45-11, 45-640, 45-761	
E-50 40-02, 40-03, 40-04, 40-05, 40-11, 40-41, 40-40, 7-36	
E-60 45-334, 7-334, 7-335, 45-12 <b>[3 POSITIONS]</b>	

### Kent

K-1 18-41, 18-42, 18-43, 47-29	K-2 18-05, 18-26, 18-28, 18-41, 18-42, 18-43, 18-61, 18-62
K-3 18-24, 18-26, 18-28	
K-7 18-61, 18-62 <b>[2 POSITIONS]</b>	

### Plant II

P-1 3-315, 3-324, 3-390, 3-800, 3-801, 3-802 <b>[2 POSITIONS]</b>	P-2 2-10, 2-25, 2-81, 2-88, 2-122, 3-315, 3-323, 3-324, 3- 353, 3-369, 3-818, 3-390, 3-800, 3-801, 3-802 <b>[2 POSITIONS]</b>
P-3 2-10, 2-25, 2-31, 2-80, 2-81, 2-88 <b>[2 POSITIONS]</b>	
P-5 2-122 <b>[2 POSITIONS]</b>	
P-10 15-Series (SOUTH PARK) = both units	

**Renton**

R-1 10-13, 10-16, 10-18, 10-20 R-2 10-13, 10-16, 10-18, 10-20  
 R-3 4-20, 4-21, 4-42, 5-08, 5-403, 5-429 **[2 POSITIONS]** R-4 4-20, 4-21, 4-42, 5-08, 4-75, 5-403, 5-429

R-20 4-04, 4-17, 7-206, 7-207 = both units **[2 POSITIONS]**  
 R-40 7-244(RIVERTECH); 25-01 (LONGACRES) 7-107 (SOUTHCENTER SOUTH) = both units  
 R-50 4-81, 4-82, 4-86 = both units **[5 POSITIONS]**

**Thompson Site**

T-10 14-01 = both units

**SHEA/Facilities**

X-10 At-large position to be filled by a SHEA/Facilities employee

**Second Shift**

AS-10 At-large position to be filled by 2<sup>nd</sup> /3rd shift employee at Auburn  
 DS-10 At-large position to be filled by 2<sup>nd</sup> /3rd shift employee at Plant II, & Developmental Center = both units  
 ES-10 At large position to be filled by 2<sup>nd</sup> /3rd shift employee at Everett = both units  
 RS-10 At large position to be filled by 2<sup>nd</sup> /3rd shift employee at Renton = both units

**Pilots**

PLT All Locations

**Remote Sites****California**

C-10 All Buildings/Edwards AFB, Palmdale = both units

**Oregon**

O-10 All Buildings/Portland = both units **[2 POSITIONS]**

**Utah**

U-1 All Buildings

**Spokane**

W-10 All Buildings

**Spirit - Wichita****WEU**

S-1 1-198D, 1-255K, 1-265B, 1-269D, 1-271A, 1-283F, 1-290D, 2-270A, 2-278M, 2-280J, 2-297F, 2-264O, 2-265N, 2-282P, 2-309K, 2-333B, 2-354H, 3-187S, 3-190O, 3-193K, 3-215W, 3-224R, 3-230J, 3-238L, 4-118F, 5-5064 **[5 POSITIONS]**

**WTPU**

S-2 3-190O

S-4 3-187S, 3-191M, 3-193K, 3-215W, 3-224R, 3-225N

S-6 3-213H, 3-193G, 3-223J, 3-232J, 4-118F

S-8 2-273R, 2-265O, 2-265P, 2-264O, 2-282P, 2-265N, 2-278M, 2-302O, 2-309L

S-12 3-238L, 2-280J, 2-309K, 2-250G, 2-257F, 2-354H, 2-297F, 2-270A, 2-333B **[5 POSITIONS]**

S-18 1-198D, 1-265B, 1-271A, 1-355C, 1-269D, 1-290D, 1-283F **[3 POSITIONS]**

S-24 1-255K, 5-5029, 5-5064

**SPIRIT WTPU SECOND SHIFT**

S-26 At-large position to be filled by 2nd/3rd shift employee



# Petition for 2017-2019 SPEEA Council Election (two year term)

**Deadline:** Bi-annual election petition deadline **March 29, 2017, 5 p.m.** in petitioner's region.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Employee ID (BEMS): \_\_\_\_\_

District: \_\_\_\_\_

*Required*

**We, the undersigned, endorse** \_\_\_\_\_

Location (Plant/Bldg/Floor): \_\_\_\_\_

*Required*

*Print name of Council Rep. Applicant (as you wish it to appear on the ballot, if necessary)*

Work phone: (    ) \_\_\_\_\_

Work Email: \_\_\_\_\_

Home phone: (    ) \_\_\_\_\_

Home Email: \_\_\_\_\_

*Minimum of 15 signatures of members in good standing from your district*

Name - Print	Signature	Employee ID	Name - Print	Signature	Employee ID

**SPEEA Constitution 2.3.2 Eligibility requirements:** Regular member in good standing for preceding 12 month period.

I, [Signature of Petitioner] \_\_\_\_\_, accept the nomination for Council in District \_\_\_\_\_, for the term 2017-2019. If I am elected to this Council position, I pledge to complete the training course on grievance handling which is required per section 2.3.3 of the SPEEA Constitution.

**IMPORTANT NOTE:** Please attach a statement (**maximum 150 words**) that can be used in the ballot package in the event there is a contest and the members in your district must vote. Your 150 word or less statement must be received in the SPEEA office by the posted deadline for this application. Please also email your statement to [terryh@speea.org](mailto:terryh@speea.org) by the deadline. Statements must be in a word document, single spaced, font Arial 12pt.



Date filed	Date joined SPEEA	Date Seated	Teller Signature	Date Validated