

**SPEEA**

**2024**

**TELLER ELECTION**

**INFORMATION**

*Open Positions:  
Northwest - 8 Positions  
Midwest - 2 Positions*

*Please read all instructions contained in this booklet. If you have questions, please contact:  
[petitions@speea.org](mailto:petitions@speea.org)*

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<b>Election Timeline</b>	
December 1, 2023	Nominating Petitions and instructions are available at SPEEA offices and online at <a href="http://www.speea.org">www.speea.org</a> .
<b>Petition and Statement Due Dates</b>	
<b>January 10 - 24</b> **2nd Wednesday of January to 4th Wednesday of January <u><b>Deadline 5:00 p.m.</b></u> in petitioner's region.	<u><b>Petitions and statements</b></u> accepted by SPEEA Staff. They must be delivered to a SPEEA union hall <b>signed</b> by 15 or more members <b><u>and by the candidate.</u></b>
January 24	<u><b>Regional Council Officers</b></u> validate Nominating petitions, determine order of names on ballot, review statements for maximum word limit.
January 24 **Monday (BEFORE 5:00 p.m. in petitioner's region)	<u><b>Candidate Statement,</b></u> due at SPEEA by 5pm. <b>NO EXTENSIONS</b> permitted.
January 28 - February 7	Staff will typeset candidate statements.
February 7 By appointment (Before 5:00 pm)	(If desired) typeset Candidate Statements will be available for <u><b>candidate's review</b></u> and initials prior to printing. ( <u>No changes may be made</u> )
<b>Ballot Preparation and Due Dates</b>	
February 7 - February 28	Ballot packages prepared. This includes printing of ballots, candidate's statements and stuffing the envelopes.
February 28 * Last Wednesday in February	Ballots mailed.
March 6	Regional Council Officers pick up undeliverable ballots from post office, verify addresses and re-mail ballots.
March 13 *2nd Wednesday of March (Noon)	Ballots Due at the post office. Ballots will be picked up at the post office at noon local time. Regional Council Officers count ballots in Northwest and Midwest regions following the ballot pick up.
April 1	Two-year Teller term begins. (April 1 – March 31)

\*SPEEA Constitution 9.1.3

\*\*Regional By Laws 9.1.3

**If you have questions:**

Contact .....petitions@speea.org

**Eligibility Requirements**

**Qualifications:** Nominee must have been a **regular SPEEA member** in good standing for **the preceding twelve month period.**

**Due Dates**

Petition and statement due before 5pm on the fourth Wednesday of January.

**Petition** – refer to page 3 for collecting signatures while working remotely. Use the 2022-2024 petition included with these instructions. Petition must be signed by 15 regular members in good standing in your region. Sign the completed petition and submit to the SPEEA hall in your region or email petition to petitions@speea.org.

**Candidate Statements**

Submit statements 150 words or less by email. Statement due by posted deadline for this petition. **Proofing the statement for spelling and grammar accuracy is the responsibility of the candidate.**

**Staff Responsibility**

Staff is authorized to collect Nominating petitions beginning the 2nd Wednesday in January and up until 5:00 p.m., on the **fourth Wednesday in January.** Submit petitions to [petitions@speea.org](mailto:petitions@speea.org)

**Responsibility for assuring an accurately completed petition lies with the candidate.**

**Observers Rights**

All candidates have the right to have observers present when the ballot envelopes are stuffed, labeled and mailed, during any visits to the post office to pick up and re-mail undeliverable ballot packages and during the counting of the ballots.

**Campaigning on Company Time**

Federal law prohibits candidates for union office from utilizing union or company resources in the conduct of their election campaigns. This includes company phones and email, and union facilities at general purpose union meetings: SPEEA does not and never has permitted campaigning at Council or other union meetings, including (but without limitation) distributing campaign materials personally or by placing them on tables at the meeting site. The only exception is when SPEEA offers equal opportunity to all candidates to address a union group. This means it is inappropriate to campaign on company time and use employer resources such as paper, copy machines, Instant Messenger or the mail system. Additionally, the Company email system is considered an employer resource and should not be utilized for campaign purposes.

The prohibition against using employer resources, such as the email system, to promote candidates for union office applies to all situations where resources are used to promote a candidate(s) regardless of whether the party using the employer resource is running for union office.

Use of union bulletin boards for campaigning or campaigning at union meetings, either by personal solicitation or distribution of campaign materials, is prohibited, including posting of campaign material in the SPEEA halls.

Petition requirement. Candidate’s signature required on petition after reading the ***Federal Guidelines for Campaigning.***

## Mailing Information

Candidates are eligible to conduct a mailing at their own expense. Pricing below is based on a mailing to Area Reps, Council Reps and Executive Board members. List varies by region. For larger mailings please contact the SPEEA hall for pricing.

Mailing list will not be disclosed to candidates. Mailings are conducted by a bonded mailing house or by SPEEA staff.

### Cost for Area Rep Mailings\*

Blank Envelopes - (Plain White #10)	\$65.00 Qty 500, \$115.00 Qty 1,000 plus \$25 setup fee
Postage (under 1 ounce)	\$ Current rate at time of mailing (rate available at usps.com)
	Postcard 6x4-1/4 inches by .016 thick \$.51 each
	Presort standard est. \$0.30 per piece -minimum 200 pieces
	First class presort est. \$0.45 per piece – minimum 500 pieces
Printing: Black and White	\$.35 per copy, plus \$25.00 setup fee
Printing: Color	\$.61/copy (one-sided), \$.73/copy (two sided), plus \$25.00 setup fee
Folding	\$10.00 per 1,000, plus \$25.00 setup fee
Mail prep: (Address, insert, mailing)	\$185.00 per 1,000

File may be on a disk or e-mailed.

The following statement must appear on all candidates' mailings: **"NOT FINANCED BY SPEEA FUNDS"**

### *Tips for candidates:*

- Petition and statements due date: January 24, 5pm in your region.
- Proof your statement for spelling and grammar accuracy prior to submitting to SPEEA.
- Observe the guidelines for campaigning on company time to avoid election challenges.

## Information about the Tellers

SPEEA Governing Documents

### Constitution

#### 9. Tellers

The Tellers Committees will have the responsibility of supervising all SPEEA balloting at all levels of SPEEA and of hearing charges related to the conduct of that balloting as defined in this Constitution.

#### 9.1. Regional Tellers

##### 9.1.1. Composition

The Regional Tellers Committee shall be composed of Regular Members. The minimum number of Regional Tellers shall equal the number of Bargaining Units in the Region. Each Bargaining Unit should, if possible, have a member on the Regional Tellers Committee.

## SPEEA By-Laws

#### 9. Tellers

#### 9.1. Regional Tellers

9.1.1. Composition For Bargaining Units with greater than 4000 represented employees, one additional member may be added to the Regional Tellers Committee for every additional 2000 employees, or part thereof. If there is no candidate from a bargaining unit, then this position shall be filled by a candidate from another bargaining unit.

### 2024-2026 Open positions by bargaining unit

Northwest: 1 Tech, 6 Prof, 1 Pilot

Midwest: 1 WEU, 1 WTPU

## Virtual signatures

Obtain virtual signatures from the members in your region working remotely.

### **Federal law prohibits candidates for union office from utilizing union or company resources in the conduct of their election campaigns. This includes company phones and email.**

Reach out to members at work either by phone or email and tell them you have union business to discuss with them using a personal address to keep the information off company email.

Example:

“Hello,  
I would like to communicate with you regarding a SPEEA-related item, however I need to send it to your personal email address to keep the information from company email. Please reply or send an email to <insert your personal email here> with your personal email address I would appreciate it.”

Using personal contact information, the candidate will request the member to directly email [petitions@speea.org](mailto:petitions@speea.org) with the information below to 'sign' the petition.

Petition deadline: 5pm, January 24, 2024

#### *Candidate request for endorsement:*

Hello (name of member)

I [insert name of petitioner] am submitting my name for consideration as Teller for the

*(Select one)*

\_\_\_\_\_ Northwest Region

\_\_\_\_\_ Midwest Region

Please forward this email by the petition deadline to [petitions@speea.org](mailto:petitions@speea.org) with your:

1. Full name \_\_\_\_\_

2. Employee ID \_\_\_\_\_

as nomination endorsement. Response to this email will serve as an alternative to the normal signature petition sheet.

Thank you,  
(Your name)

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attachment: copy of your petition

INSERT PETITION ON THIS PAGE