

Negotiations info-sharing outside of work



Confidential Home Email Link

Why?

We want to keep negotiations actions, updates and events off Boeing's email network.

What is it?

A blind link, with no individual emails visible, for Council Reps to send personal emails to members outside of work.

Steps to take

1. **Council Reps:** Request Confidential Home Email Link for your district by scanning the QR code or going to:
<https://speea.org/confidential-home-email-link/>
2. **SPEEA Notification:** We will send an email to members in your district prior to providing you with the link to make them aware and allow them to unsubscribe.
3. **Confidential Link:** When members have been alerted, we will send you the link (ex: *districtXathome@speea.org*).
4. **Ready to email:** Insert the DL (ex: *districtXathome@speea.org*) in the To field, with your SPEEA email address as the sender.
5. **Unsubscribe option:** Always include the **unsubscribe link**.
<https://speea.org/unsubscribe>



Request your link here

Suggested topics for forwarding

- Site-specific events and actions - such as a lunchtime meeting on the contract
- Negotiation updates – you can check to make sure they received the latest message
- Red-shirt and other visibility item reminders – if you just got more desk tents, or patches or badge backers to hand out, for example

Reminder

- Subject line: Include SPEEA
- Be professional
- Keep it short
- Include **unsubscribe form**
- **No campaigning** – not even for petition signatures